

OVERVIEW OF FNS 310 Chapter 7 - SECTION 726.1

The reviewer shall follow the steps in Section 726.1 to complete a Comparison II allotment when:

- The Sample Month's unconverted income exceeds the HH's income reporting threshold (IRT)
- Comparison 1 results in an allotment difference of \$38 or greater **AND**
- The HH was required to report income over the 130%

*NOTE: MCE households that were certified with income at or below the 130% IRT have a mandatory report

Step 1: Evaluating Compliance with Simplified Reporting Requirements

At this point the reviewer has determined that Comparison I results in a QC error of \$38 or greater

The sample month's **unconverted** income exceeds the HH's IRT, **AND** the HH was required to report income changes over the 130%

Proceed to Step 2 to determine whether the change occurred within the **QC timeframes** for reporting and acting on changes

EXCEPTION

DO NOT FOLLOW THE PROCEDURES IN STEP 2 WHEN:

- The Sample month is the 1st or 2nd effective month of an initial certification action, because insufficient time would have passed for any changes to be acted on by the review date
- Comparison II will be based on the EW's corrected figures and circumstances

Step 2: Evaluating Timeframes for when Changes Occurred

Compare the actual verified unconverted income from the month prior to the sample month to the HH's IRT

If the unconverted income from the month prior to the sample month **DOES NOT** exceed the HH's IRT, it is an excluded variance. Comparison II will be based on the EW's corrected figures and circumstances

If the unconverted income from the month prior to the sample month **DOES** exceed the HH's IRT, proceed to examine a second month's income

Step 2: Evaluating Income from 2nd month Prior to the Sample Month

Compare the actual verified unconverted income from the 2nd month prior to the sample month to the HH's IRT

If the unconverted income from the 2nd month **DOES NOT** exceed the household's IRT, it is an excludable variance. Comparison II will be based on the EW's corrected figures and circumstances

If the second month's unconverted income **DOES** exceed the HH's IRT, **and** the month prior to the sample month contains 31 days, use the 2nd month's income in Comparison II

Evaluating Income from 3rd month Prior to the Sample Month

Exception 1 will apply when the month prior to the sample month contains 30 days or less. This exception allows to examine income from the **3rd month prior to the sample month**

The sample months that Exception 1 applies to are: March, May, July, October and December

If the 3rd month's unconverted income exceeds the HH's IRT, count the 3rd month's income in Comparison II. Otherwise, use the EW's corrected figures and circumstances

SECTION 726.2

Processed Changes that Increase the CalFresh Benefits

****NOTE:** California's option is NOT to act on all mid-period reported changes; unless, it is verified upon receipt



SECTION 726.2

Processed Changes that Decreased the CalFresh Benefits



